



# West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Islampur Division Office

Islampur Power House, Opposite Islampur Bus Terminus, P.S & P.O. - Islampur

Pin – 733202, Dist: Uttar Dinajpur

## NOTICE INVITING e-TENDER

NIT No.: DM/ISPD/e-Tender/25-26/06

Date: 15.10.2025

Online tender (e-Tender) in two parts (Part-I: Techno-Commercial Bid, Part-II: Financial Bid) are invited by the D.E. & Divisional Manager, Islampur Division, from experienced, resourceful, bonafied & working agencies of WBSEDCL/WBSETCL/WBPDCL/Central Govt./Semi Govt./ undertaking for the following work as per schedule detailed below: -

| Sl. No | Description of the work   | Quantity (nos.) | Estimated Amount  | Completion Time                                       | Earnest Money Deposit (EMD)                                       | Name & address of the Concerned Office                            |
|--------|---|-----------------|---|---|---|---|
| 1      | Supply & delivery of INS. PIERCE CON. (ABC) 50-70 SQ MM MAKE (ENSTO/M/S A M ELECTRICALS/TYCO) | 4900            | ₹ 4,92,200/-<br>(Rupees Four Lakh Ninety Two Thousand & Two Hundred only) | 30 (Thirty) days from date of issuance of LOA/ Order. | ₹ 9,844/-<br>(Rupees Nine Thousand Eight Hundred Forty-Four Only) | Islampur Divisional Office, Islampur, Uttar Dinajpur, PIN- 733202 |

## Schedule of Key Dates & Time

| SL. NO. | Activity   | Date & time              |
|---------|--|--------------------------|
| 1.      | Date of uploading of NIT & other documents (online)  | 30.10.2025 at 17:00 Hrs. |
| 2.      | Publish/Document Sell/ Download Start Date (online)  | 31.10.2025 at 10:00 Hrs. |
| 3.      | Bid submission start date (online)   | 31.10.2025 at 10:00 Hrs. |
| 4.      | Last date of online submission of Technical Bid & Financial Bid (online)                     | 04.11.2025 at 15:00 Hrs. |
| 5.      | Last date of submission of EMD (online)  | 04.11.2025 at 15:00 Hrs. |
| 6.      | Start date for submission of sample  | 31.10.2025 at 12:00 Hrs. |
| 7.      | End date for submission of sample  | 03.11.2025 at 12:00 Hrs. |
| 8.      | Opening of Technical Bid at the office of the Divisional Manager, Islampur Division, WBSEDCL | 06.11.2025 at 16:00 Hrs. |

*[Signature]*  
15/10/25

Registered Office: "Bidyut Bhavan", Block – DJ, Sector – II, Bidhannagar, Kolkata – 700 091

Telephones: 033 2359 1930 to 1940; Fax: 033 2359 1954; Website: www.wbsedcl.in

Corporate Identity Number (CIN): U40109WB2007SGC113473

**WBSEDCL**

|     |  |  |
|-----|--|--|
| 9.  | Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).                     | To be notified Later   |
| 10. | Opening of Financial Bid for technically qualified bidders at the office of the Divisional Manager, Islampur Division, WBSEDCL | To be notified Later   |
| 11. | Validity of offer  | 180 days w.e.f. the date of opening of financial bid   |
| 12. | Completion Period of the work  | 01(One) month w.e.f. the date of the issuance of formal order  |
| 13. | Liability Period for manufacturing defect or quality of the material   | 01 (One) year from the date of onsite delivery as per challan  |
| 14. | Financial Bid  | Rate shall be quoted in value (in Rs.) and “above”/ “less”/ “at par”, against the Estimated value in the BOQ   |
| 15. | Online Bid Submission  | The Bidders are required to submit the Technical and Financial Bid documents through only ONLINE i.e. uploading the documents complete in all respect by maintaining the Online Bid submission procedure through the Website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>  |
| 16. | These procedure will be followed   | <ul style="list-style-type: none"> <li>Names of the technically qualified bidders as per the bid criteria after verification with original &amp; evaluation will be displayed in the e-portal &amp; this office notice board.</li> <li>The financial bid documents of the technically qualified bidders will only be opened.</li> <li>List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever.</li> <li>To supply the materials in good condition during the Delivery. The materials should be delivered as per specification mentioned in the NIT.</li> </ul> |

## INVITATION TO BID

### 1. REQUEST FOR TENDER:

Tender paper will be available at the Websites [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

**2. SUBMISSION OF TENDER:**

The tender will be submitted in two bid systems i.e. Techno-Commercial bid & financial bid, online only through the Website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

**2.1 Technical proposal**

The Technical proposal should contain scanned copies of the following in three covers(folders).

**A-1. Statutory Cover** Containing two covers (folders)-(a) NIT (b) Annexure/forms.

(a) **NIT folder** containing Downloaded and uploaded copies (Digitally Signed) of the following: -

1. NIT
2. General conditions of contract and specification for works
3. Additional Terms & condition if any

(b) **Annexure/Forms Folder** containing: -

1. Undertaking by the bidder (Form-XIII)
2. Letter of Bid for the work (Form-XII)
3. Declaration regarding no litigation against WBSEDCL (Form-XI)
4. Self-Declaration by proprietor of the Bidding Company for not being Blacklisted (Form-X)
5. Declaration of not being Blacklisted (Form-IX)

**A-2. Non statutory cover containing**

- (c) Current Professional Tax (PT), Payment Certificate, Declaration of up-to-date GST return filing, Goods and Service Tax Registration no., PAN Card, Income Tax Return for last three Assessment Years i.e. 2024-25, 2023-24, 2022-23 and Trade License in respect of the prospective Bidder.
- (d) Credential of at least one similar nature of work under State/Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central/State Government in a single contract in last three years. Scanned copy of Work Order and completion certificate, as stated in 3(i) of e-NIT.

**3.2 Financial Proposal (in one cover/folder):** it contains Bill of Quantities (BOQ). The rate to be quoted in the BOQ on "Item Rate" in the space marked for quoting rate. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

**Note:** -Failure of submission of any of the above mentioned documents (as stated in A1 and A2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

**3. ELIGIBILITY CRITERIA OF THE BIDDER****3.1 Technical:**

4.1.1 A bidder shall be considered technically eligible, subjected to experience of having successfully completed works in similar related field during last 7 years' subject to fulfillment of the following criteria.

- i. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
- OR
- ii. Two similar completed works costing not less than the **amount** equal to 50% of the estimated cost.
- OR

iii. One similar completed work costing not less than the amount equal to 80% of the estimated cost

4.1.2. All materials should be as per the drawing enclosed and specifications as mentioned in the description of work.

#### **4.2 Commercial & Financial:**

4.2.1 The average annual turnover of the bidder during last three years shall not be less than 30% of the estimated cost.

4.2.2 Working capital in the year, proceeding the year of bid submission shall not be less than 30% of the estimated cost.

4.2.3 In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in d shall be judged by adding available credit facility and working capital taken together (Financial Capability proof certificate from bankers, one year from date of Publication of NIT).

#### **4.3 The Bidder must include following documents to substantiate the qualifying requirement such as:**

4.3.1 **No agent is allowed to participate in the tender except original manufacturers/suppliers or having dealership certificate. Sub-letting of contract will not be allowed.**

4.3.2 Monetary value of similar work performed by the bidder in last Seven years (copy of order and completion certificate to be enclosed.)

4.3.3 Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts are not mandatory, they shall submit copy of IT returns along with related enclosures for last five years.

4.3.4 Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in Which the bidder is involved, the party's concerned and the disputed amount.

4.3.5 Photocopy of following documents:

- i) P. Tax certificate with latest challan.
- ii) PANCard

iii) GST Registration Certificate with latest return.

iv) Dealership Certificate

4.4. All documents must be self authenticated.

4.5. Notwithstanding anything stated above, the owner (WBSEDCL) reserves the right to assess the capacity and capability of the bidder to execute the work, should the circumstances warrant such assessment in the overall interest of the **owner**.

4.6. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have,

4.6.1. Made misleading or false representation in the forms, statements and attachments Submitted in proof of the qualifying requirements and/or

4.6.2. Record of poor performance such as abandoning the work, not properly completing the contract, excessive delays in completions, litigation history or financial failure.

**Note:**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. Tender cost /Tender Fee is abolished. All participating bidders are therefore exempted from payment of tender fee.
5. No interest shall be payable for Bid Guarantee/EMD.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed pro-forma only, where indicated i.e. Annexure, BOQ and Rate
8. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.
9. The bidder is expected to examine carefully all instructions, conditions, forms schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
10. All bids in the range of -20% to -80% of the estimated cost shall furnish an Additional Performance Security in the form of Bank Guarantee (Annexure-VII) from any scheduled Bank, which shall be equal to 10% of the Tendered amount.
11. Earnest Money (EMD): Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However, for successful bids, the EMD will be refunded by WBSEDCL as per norms.
  - a. The bidder shall deposit the requisite earnest money through online mode only (Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd, Account Type -Current, IFSC Code-ICIC0001934, MICR Code-700229096, Bank Address-ICICI BANK LTD., BLOCK-4A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA: 700156.) Following payment options are available for online payment of EMD, for the intending bidders,



- b. Net-banking through Payment Gateway.
- c. RTGS/NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

**12. Performance Bond/Security Deposit:**

- 12.1. As a contract security the contractor shall have to furnish performance Bond in the form of Bank Guarantee amounting to 10% (Ten percent) of the contract price (to be mentioned in the LOI/Order) to guarantee the faithful performance and security of the contract in accordance with all the conditions and terms stipulated herein and the relevant format attached. Performance Bond will also have the guarantee for successful and satisfactory performance of the materials supplied under the contract till the expiry of the guarantee period as stated herein before.
- 12.2. The Performance guarantee is to be submitted to the Controlling Officer of the work immediately on receipt of the order.

**13. One Sample of Each Material is to be submitted at Islampur Division Office Islampur Power house, Opposite Islampur Bus Terminus, P.S & P.O-Islampur, PIN-733202, Dist-Uttar Dinajpur physically within the closing date as mentioned in the schedule of key dates & time. The tag with the sample should contain the name of the sample as well as the name of the vendor/bidder, for a valid tender, sample has to be approved by the Divisional Authority. The approval or rejection of sample will be communicated via mail/electronically subsequently. The technical evaluation of bidders, whose samples aren't approved, will not be opened & henceforth they will be deemed disqualified. Rejected samples can be taken away. After PO is awarded, the awardees can adjust the sample with the delivered material lot & the remaining materials can be taken back by the respective vendor.**

**In exceptional cases**

Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. Partial payment through online mode and remaining submission through BG is not allowed.

**B) GENERAL INSTRUCTIONS FOR ONLINE PAYMENT OF EMD:**

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.



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- In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to tie Bank A/c from which payment of EMD has been initiated.

## C) REFUND OF EMD AMOUNT:

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically through an automated process, by NIC portal on receipt of updated status of any bid.
- For successful Bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz., 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

(Samir Chowdhury)

D.E. & Divisional Manager  
Islampur Division, WBSEDCL

NIT No.: DM/ISPD/e-Tender/25-26/

Date:

### Copy forwarded for information and necessary action please to: -

1. The Zonal Manager, Malda Zone, WBSEDCL, Malda.
2. The Regional Manager, Uttar Dinajpur Region, WBSEDCL,
3. The Asst. Manager (HR&A), Islampur Division Office, WBSEDCL, Islampur.  
(with an advice to attend the tender opening.)
4. The Asst. Manager (F&A), Islampur Division Office, WBSEDCL, Islampur  
(With an advice to attend the tender opening.)
5. The Asst Engineer (Tech) Islampur Division Office, WBSEDCL, Islampur (With an advice to attend the tender opening.)
6. NOTICE BOARD.

D.E. & Divisional Manager  
Islampur Division, WBSEDCL

# West Bengal State Electricity Distribution Company Limited

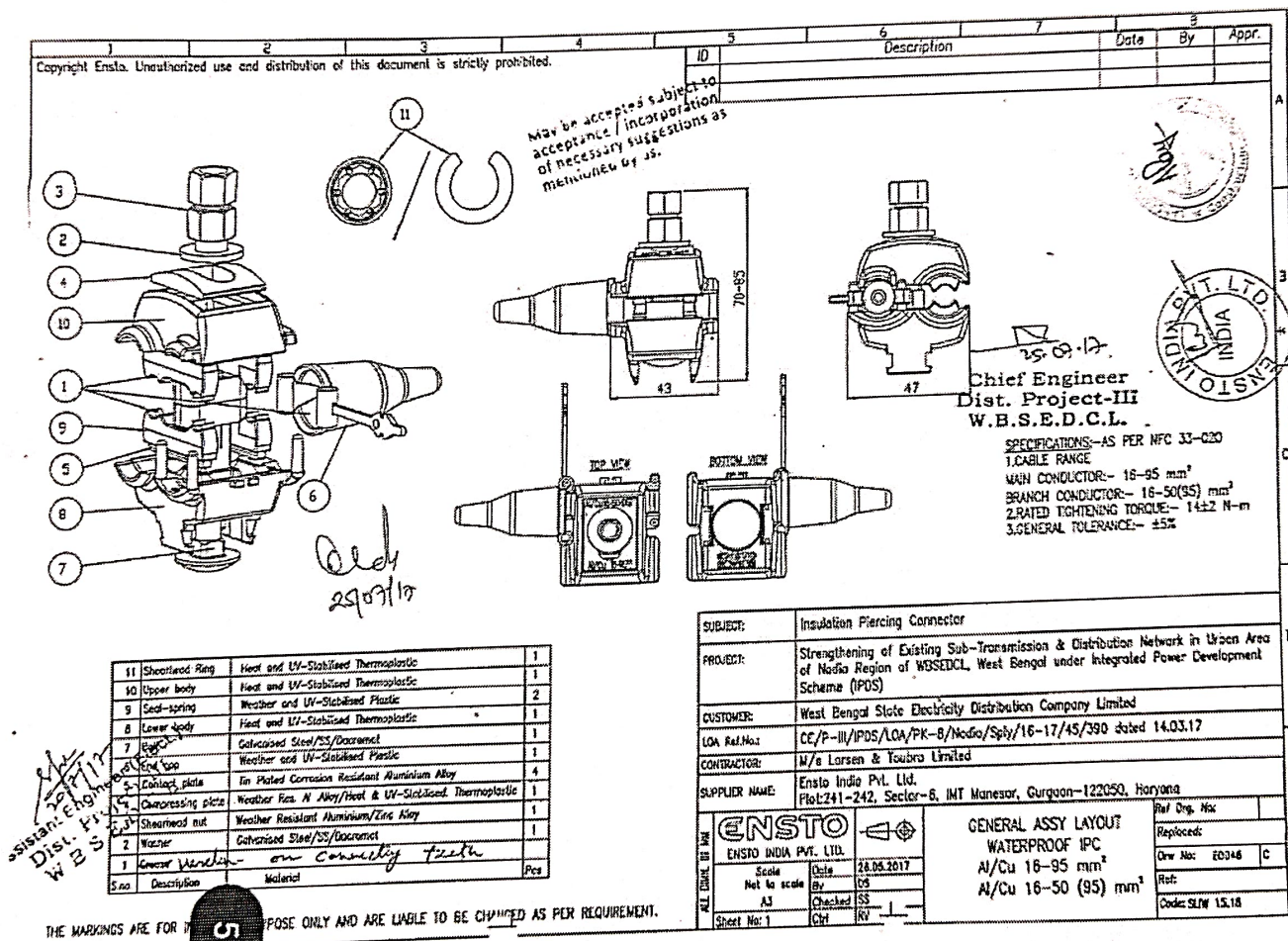
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## DRAWING & SPECIFICATION: -





**Form-IX**

**(On the Bidder's Letterhead)**

**Declaration of not being blacklisted/Debarred/Put on Holiday list**

Certified that our Company, M/s .....is not blacklisted/ debarred/ suspended or put on holiday list by any Statutory/Regulatory/ Government Authorities / State Electricity Utility/ PSU in India.

It is certified that the information furnished above is true to the best of my knowledge and belief.

Bidders Name:

Signature of the Tenderer:

Designation:

Seal of the Company

Date:

**FORM-X**

**(On the Bidder's Letterhead)**

**Self-declaration by Proprietor of the Bidding Company for not being  
blacklisted/Debarred/Put On Holiday list**

I hereby confirm and declare that, none of the other concerns of which I am a Proprietor /Managing Partner are blacklisted/ debarred/ suspended or put on holiday list by any Statutory/ Regulatory/Government Authorities/State Electricity Utility/PSU in India.

It is certified that the information furnished above is true to the best of my knowledge and belief.

Signature of the Proprietor:

Name

Designation:

Seal of the Company:

Date:

**Form-XI**

**(On the Bidder's Letterhead)**

**Declaration regarding no litigation against WBSEDCL**

We hereby declare that, no legal litigation/arbitration is pending/ongoing against WBSEDCL in any court/Forum against/by the bidder or its sister concern/Director/Partner/Proprietor.

If it is found at any stage of tendering, our offer will be rejected and I/We don't have any objection on the same.

Bidder's Name:

Signature of the Tenderer :

Designation:

Seal of the Company

Date:

**FORM-XII**

PROFORMA FOR UNDERTAKING TO BE-SUBMITTED BY THE BIDDER

(For genuineness of the information furnished on-line and authenticity of the document

Produced before Tender Committee for verification in support of his eligibility)

I,-----,Partner/Legal Attorney/Accredited

Representative of M/s -----, solemnly declare that:

1. We are submitting Tender for the Work -----  
Against Tender Notice No. -----dt -----
2. None of the Partners of our firm is relative of employee of -----  
(Name of the Company)
3. All information furnished by us in respect of fulfilment of eligibility criteria and  
Qualification information of this Tender is complete, correct and true.
4. All documents/ credentials submitted along with this Tender are genuine,  
authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect any  
time, department may cancel my Tender and action as deemed fit may be  
taken against us, including termination of the contract, forfeiture of all dues  
including Earnest Money and banning/delisting of our firm and all partners  
of the firm etc

(Signature of Authorized Signatory)

Name:

Designation:

Seal:



**FORM-XIII**

Format of Letter of Bid

LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-Tendering PORTAL OF NIC)

To

The Tender Committee

Sub: Letter of Bid for the work

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-----  
-----  
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Ref : 1. NIT No. ----- Dated -----

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2. Tender Id No. -----

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance Work Order shall constitute a binding contract between us.

We hereby confirmed our acceptance of all the items and conditions of the NIT document unconditionally.

(Signature of Authorized Signatory)

Name:

Designation:

Seal: